

REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, October 3, 2018, 6:00 p.m.
Conference Room C & D, Pullman Regional Hospital, 835 SE Bishop Blvd.

Board of Commissioners

P-Tricia Grantham, President (via phone)
P-Jeff Elbracht, Vice President
P-Sandra O'Keefe, Secretary
P-Joe Pitzer, Commissioner
P-Michael Murphy, Commissioner
P-Margaret Werre, Commissioner
P-Karen Karpman, Commissioner

Guests:

P-Judy Stone, League of Women Voters
P-Glenn Johnson, City of Pullman
P-Adam Lincoln, City of Pullman
P-Allison Munch-Rotolo, Pullman Schools
P-Bob Maxwell, Pullman Schools
P-Taylor Nadauld, Daily News
P-Tom Weaver
P-Alison Weigley
P-Becky Highfill

Hospital Personnel

P-Scott K. Adams, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
P-Megan Guido, CMCRO
E-Dr. Gerald Early, CMIO
P-Rueben Mayes, CDO
P-Ben Adkins, M.D., Medical Staff President
P-Erin Sedam, Executive Administrative Assistant
P-Kelly Brown, Legal Counsel

I. CALL TO ORDER

Vice President Elbracht called the meeting to order at 6:01p.m. Roll call was taken with the following Commissioners answering present: Elbracht, Pitzer, Murphy, O'Keefe, Werre, and Karpman. President Grantham participated by phone.

II. APPROVAL OF MINUTES

Commissioner Murphy moved to approve the minutes for the meeting of September 5, 2018, Special Meeting of the Board. Commissioner Karpman seconded the motion and the motion passed unanimously.

III. MODIFICATIONS TO AGENDA

Commissioner Murphy asked to add an item regarding Public Records Request. This will become item F on the agenda.

IV. CONSENT AGENDA

Commissioner Werre moved to approve the Consent Agenda and Commissioner O'Keefe seconded the motion. The following committee reports were approved unanimously:

- Medical Executive Committee
- Finance Committee
- Quality Improvement Committee

- Governance Committee
- Strategic Planning Committee
- Foundation Board of Directors
- Approval of Warrants

V. NEXT ERA OF EXCELLENCE PRESENTATION

As a prelude to the Next Era of Excellence Public Comment Period, Scott Adams gave an overview of the project. He addressed the environment needs our society is currently facing including the fragmented experience with current American healthcare system and the growth in the Pullman community. He went on to explain the key components of the Next Era of Excellence plan that Pullman Regional Hospital is proposing. Coordinated care or “one-stop-care” would include community wide personal health records, doctors on one campus, suite of service or package of service, and care coordinators. Additionally the hospital would need the space to offer these services. This would be accomplished by constructing the Community Health Pavilion. Mr. Adams reviewed the renderings and possible examples of what could be included in each floor of the three story building. Mr. Adams reviewed the costs associated with this project. He explained that the funding plan is two pronged through a passed bond levy and fundraising. He reviewed the community survey results which portrayed some insight into the voting community’s sentiment towards the project.

VI. PUBLIC COMMENT

Vice President Elbracht explained that as part of the Board of Commissioners’ consideration towards the Next Era of Excellence they encourage comments from the public. With that being said, Vice President Elbracht opened the floor for any comments from the public in attendance. There were no participants in person that wished to speak. Vice President Elbracht announced that a letter was received via email to Scott Adams from a community member who could not be in attendance but wished to participate in the comment period. Vice President Elbracht read the letter as part of the comment period. No other comments were given and Vice President Elbracht closed the floor.

VII. INVITED PRESENTATIONS

Vice President Elbracht welcomed officials from the City of Pullman and the Pullman School District. As invited guests to this meeting, Vice President Elbracht invited each group to provide information around future capital projects that would require a tax proposal to the community.

Mayor Glenn Johnson addressed that the funding calculations for the Next Era of Excellence Project should include what the hospital plans to contribute. Additionally, he expressed that the hospital could address mental health issues in our community. The City of Pullman does not have any plans at this time for proposing a bond to the tax payers.

Bob Maxwell, Superintendent of the Pullman School District, gave an overview of the schools activities. He explained that beginning in January 2019 they will be limited on what they can ask for their enrichment levy. Currently they have \$2.75 per 1,000. Beginning in the New Year they will only be able to ask for \$1.50 per 1,000. He explained that their current four year levy will end in 2020. Additionally, their tech levy ends in 2019. This tech levy is for \$200,000, about \$0.10 per 1,000. In the past this tech levy was included with the other levy, but they will need to think about doing that differently with the new limitations. He explained the need Lincoln Middle School has for expansion. They would ask the community to support this expansion project with a bond, ideally less than rate of the original bond in 2021.

VIII. ADMINISTRATIVE UPDATE

Scott Adams presented the written update and asked if the Board had any questions or needed additional information around the report. President Grantham had a question around the marketing efforts of the swing bed services. Megan Guido answered that there is a targeted audience for marketing these services. Scott Adams reminded the Commissioners of the Lift Where You Stand plans and the total goal. He distributed the Lift Where You Stand sticker which displays a logo as a reminder of these efforts.

IX. ACTION / DISCUSSION ITEMS

A. Clinical Quality Report

Jeannie Eylar reviewed with the Commissioner the Clinical Quality Report for the 2nd quarter in its new format. The report includes data regarding medication safety, barcode scanning medications, infection prevention, patient falls, restraints, emergency care, obstetrical care, utilization management - readmissions, and patient safety. Ms. Eylar hit on highlights from each area. There was some conversation around restraints. Ms. Eylar explained that DNV is satisfied with how Pullman Regional Hospital is handling restraints. We have a low utilization of restraints and the restraints shown in the report were not chemical restraints. Commissioner Pitzer moved to approve the Clinical Quality Report for the 2nd Quarter. Commissioner O'Keefe seconded the motion and the motion passed unanimously.

B. Safety Committee Report

Bernadette Berney gave an update on the activities of the Safety Committee which focuses on staff and environment safety. The Safety Committee report is broken down into thirteen categories; life safety management, safety management, security management, hazardous materials (HAZMAT) management, emergency management, medical equipment management, utility management, special project-security and safety workgroup, physical plant, staff involvement, staffing, policies and procedures, and weapons. Ms. Berney provided the Commissioners with highlights from each of these categories. Commissioner Pitzer moved to approve the Safety Committee Report. Commissioner Murphy seconded the motion and the motion passed unanimously.

C. Financial Update

Steve Febus provided a financial update for the Hospital. He reported that August's performance was the highest grossing month this year as well as the highest in the last couple years. He explained that this could be due to volume increase. The Hospital experienced a net gain and had budgeted a loss. The YTD loss is much closer to where we were expecting it to be after the strong month of August. He added that September's gross is looking good. He is optimistic that we will finish the year out strong.

D. Credit Card Resolution

Steve Febus explained that a previous resolution was approved by the Board of Commissioners to authorize key purchasers with corporate credit cards through First National Bank of Omaha. The resolution being presented today is to cancel the account and cards with this company and move to a different company. This company offers several benefits and more simplicity for the accounting department. Sandy read the resolution stating authorizing cancellation of a credit card with First National Bank of Omaha and authorizing obtaining a credit card from Columbia Bank through Elan Financial Services and execution of all documents necessary to obtain said new credit card. Commissioner Murphy moved to approve the resolution. Commissioner Karpman seconded the motion

and the motion passed unanimously.

E. Retired Assets Resolution

Steve Febus presented a resolution listing surplus personal property the Hospital is requesting to retire. Sandy O’Keefe read the resolution stating the disposing of surplus personal property. Commissioner Murphy moved to approve the resolution. Commissioner O’Keefe seconded the motion and the motion passed unanimously.

F. Public Records Request

Commissioner Murphy explained that he has completed the public records training for the WSHA online that he noticed quite a few of the laws have changed. He suggested that our policies be reviewed in comparison to the law changes. Scott Adams suggested the Governance Committee review the policies with Kelly Brown’s involvement to be sure we are in compliance.

VIII. ANNOUNCEMENTS

- A. Hospital Foundation Board of Directors Meeting, October 17th, Residence Inn Pullman
- B. Health Innovation Summit, October 23rd at SEL Event Center

IX. EXECUTIVE SESSION

After a 5 minute recess at 8:04 P.M. Vice President Elbracht announced that the meeting would go into Executive Session for 15 minutes to discuss the granting, denial, revocation, restrictions, or other considerations of the status of the clinical or staff privileges of a physician or other healthcare provider and to consult with legal counsel.

X. OPEN SESSION

The meeting resumed in Open Session at 8:19 P.M. Commissioner Murphy moved that the Credentials Report be approved and the application for appointment to the Active Medical Staff by Patrick R. Klempel, MD, with privileges in Emergency Medicine, that the applications for appointment to the Allied Health Medical Staff with privileges as a Nurse Anesthetist by Jacqueline Bates, CRNA, and David Rees, CRNA, be approved and the privileges requested be granted. Commissioner O’Keefe seconded the motion. The motion passed unanimously.

XI. MEETING EVALUATION

Vice President Elbracht reminded Commissioners to complete the meeting evaluation.

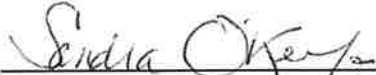
XII. ADJOURNMENT

The meeting adjourned at 8:21 P.M.

Respectfully submitted by:



Erin Sedam
Executive Administrative Assistant



Sandra O’Keefe, Secretary
Board of Commissioners
(Minutes are not officially approved until the next Board Meeting.)