

SPECIAL MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a

Pullman Regional Hospital
Wednesday, September 5, 2018, 6:00 p.m.

Conference Crimson and Gray, Residence Inn Marriott, Pullman

Board of Commissioners

P-Tricia Grantham, President
P-Jeff Elbracht, Vice President
E-Sandra O'Keefe, Secretary
E-Joe Pitzer, Commissioner
P-Michael Murphy, Commissioner
P-Margaret Werre, Commissioner
P-Karen Karpman, Commissioner

Guests:

P- Judy Stone, League of Women Voters

Hospital Personnel

P-Scott K. Adams, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
P-Megan Guido, CMCRO
P-Dr. Gerald Early, CMIO
P-Rueben Mayes, CDO
E-Ben Adkins, M.D., Medical Staff President
P-Erin Sedam, Executive Administrative Assistant
P-Kelly Brown, Legal Counsel

I. CALL TO ORDER

President Grantham called the meeting to order at 1:00 p.m. Roll call was taken with the following Commissioners answering present: Grantham, Elbracht, Murphy, Werre, and Karpman. Commissioners Pitzer and O'Keefe were excused.

II. APPROVAL OF MINUTES

Commissioner Karpman moved to approve the minutes for the meeting of August 1, 2018, Regular Meeting of the Board. Commissioner Elbracht seconded the motion and the motion passed unanimously.

III. CONSENT AGENDA

Commissioner Murphy asked to pull the Medical Executive Committee meeting minutes for discussion. President Grantham announced this would become agenda item F for further conversation. Commissioner Murphy moved to approve the Consent Agenda and Commissioner Karpman seconded the motion. The following committee reports were approved unanimously:

- Medical Executive Committee
- Finance Committee
- Quality Improvement Committee
- Strategic Planning Committee
- Approval of Warrants

IV. ADMINISTRATIVE UPDATE

Scott Adams presented the written update and asked if the Board had any questions or needed additional information around the report. There were some clarification questions around "Work Day" as part of the employee engagement piece of the update. Bernadette Berney provided more information around the program and how Pullman Regional Hospital would utilize the system. Additionally there were clarification questions around the 340B Program. Steve Febus informed the Commissioners of the program overall and the benefits Pullman Regional Hospital receives by participating and meeting the requirements.

Scott Adams informed the Commissioners of the Greater Columbia Accountable Community of Health (GCACH) and the efforts being made through this Medicare transformation program. He explained that the Whitman County Health Network has involvement with this program as additional funding revenue. Mr. Adams provided the Commissioners with a brochure with additional information on the GCACH.

Jeannie Eylar gave a quick review of the recent audit visit from DNV. She explained that Pullman Regional Hospital had seven nonconformities, some of which were already on the hospitals radar. Last year's visit was a major review and this year's was a smaller, follow up visit.

V. ACTION / DISCUSSION ITEMS

A. Strategic Planning Debrief

President Grantham opened the floor for comments about the Strategic Planning Session. There were some comments around the survey presentation by Alison Peters with Enviroissues. Additionally the Board of Commissioners discussed voter turnout for local elections. Clarification was provided around what percentage of voters needed to vote in a special election to make it valid and of those votes, how many are needed to pass an issue. Some of the marketing messages around the Next Era of Excellence were discussed. The Strategic Planning Committee will provide Administration with specific information they would like to see included in a recommendation report for the Next Era of Excellence. There was also some conversation around the electronic medical record company, EPIC, and how a contract could be perceived as acquisition. Jeannie Eylar reassured that it would not be an acquisition, and just a contract. Overall the Board of Commissioners felt the Strategic Planning Sessions were well organized and flowed nicely.

B. October Board Meeting Public Comment Period

President Grantham suggested to the Commissioners to conduct a Public Comment Period at their regular October Board meeting. Additionally she suggested inviting City Council and School Board representatives to attend the meeting for their input on the bond issue. The Board of Commissioners felt like this was a reasonable idea. The format will be public comment, so no responses will be required from the Board. The intent is to gather feedback from the community on the Next Era of Excellence. Some of the logistics around coordinating this Public Comment Period were discussed. There was some additional conversation around considerations for a special election in February 2019 or April 2019. The Commissioners provided positives and negatives to each scenario.

C. Financial Update

Steve Febus provided an update on the July Financials. He mentioned irregularities in premium expenses for insurance on employees was down and so we were able to adjust that, which led to unexpected income for the hospital. Mr. Febus added that July is historically a lower financial month.

D. Community Engagement Pediatric Center of Excellence

Jeannie Eylar introduced Catherine Wilkens as the Pediatric Care Coordinator. Ms. Wilkens gave a review of the Pediatric Program at Pullman Regional Hospital which started in 2016. They have been working towards a standardized approach to care with pediatric protocols. Staff Education has been a big focus area around improving pediatric care with specific topic areas. Additionally, ongoing improvement through patient and family feedback from a community survey has provided her team with areas to continue to improve. From the survey, they put together a focus group that has met and

discussed their experiences at Pullman Regional Hospital. From an environment standpoint, the Pediatric team is working to make the areas children are seen in the hospital more kid friendly. She mentioned that all these efforts are a collaboration of outpatient care and working with local providers in pediatric care. She then showed a video of patient at Pullman Regional Hospital and highlighted to the Commissioners examples of strategic pediatric care with this child. President Grantham thanked Ms. Wilkens for her presentation.

E. Fair Market Valuation Report – Moved to executive session

This agenda item was moved to Executive Session.

F. Medical Executive Committee Consent Agenda

Commissioner Murphy asked for clarification around the Antibiotic Stewardship Program. He inquired if it is mandatory and how that is working at Pullman Regional Hospital. Dr. Gerald Early informed the Commissioners that the requirement is not in place, but will be in the next few years and that Pullman Regional Hospital is taking the appropriate steps at this point to prepare for that requirement. Dr. Geheb will be the lead and has given a presentation on the emphasis of the program to the medical staff, where it was warmly received.

VI. ANNOUNCEMENTS

- A. Hospital Foundation Board of Directors Meeting, October 17th, Residence Inn Pullman
- B. Health Innovation Summit, October 23rd at SEL Event Center

VII. EXECUTIVE SESSION

At 3:04 P.M. the President announced that the meeting would go into Executive Session for 15 minutes to discuss the granting, denial, revocation, restrictions, or other considerations of the status of the clinical or staff privileges of a physician or other healthcare provider and consult with legal counsel.

VIII. OPEN SESSION

The meeting resumed in Open Session at 3:19 P.M. Commissioner Murphy moved the approval of the Credentials Report and approval of the applications for reappointment to the Allied Health Medical Staff, the Active Medical Staff, and the initial appointments of Robert A. Lada, MD, and Yi Mao, MD, as Telestroke Providers. The motion was seconded by Commissioner Elbracht. The motion passed unanimously.

IX. MEETING EVALUATION

The President reminded the Commissioners that desired to, to complete the meeting evaluation form.

X. ADJOURNMENT

The meeting adjourned at 3:21 P.M.

Respectfully submitted by:



Erin Sedam
Executive Administrative Assistant



Sandra O'Keefe, Secretary
Board of Commissioners
(Minutes are not officially approved until the next Board Meeting.)