

REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, June 6, 2018, 6:00 p.m.
Conference Room C & D, Pullman Regional Hospital, 835 SE Bishop Blvd.

Board of Commissioners

P-Tricia Grantham, President
P-Jeff Elbracht, Vice President
P-Sandra O'Keefe, Secretary
P-Joe Pitzer, Commissioner
P-Michael Murphy, Commissioner
P-Margaret Werre, Commissioner
P-Karen Karpman, Commissioner

Guests:

P- Mus Musmulyono

Hospital Personnel

P-Scott K. Adams, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
E-Megan Guido, CMCRO
P-Dr. Gerald Early, CMIO
P-Rueben Mayes, CDO
P-Ben Adkins, M.D., Medical Staff President
P-Erin Sedam, Executive Administrative Assistant
P-Kelly Brown, Legal Counsel

I. CALL TO ORDER

President Grantham called the meeting to order at 6:00 p.m. Roll call was taken with the following Commissioners answering present: Grantham, Elbracht, Pitzer, Murphy, O'Keefe, Werre, and Karpman.

II. APPROVAL OF MINUTES

Commissioner Werre moved to approve the minutes for the meeting of May 2, 2018, Regular Meeting of the Board. Commissioner Pitzer seconded the motion and the motion passed unanimously.

III. MODIFICATIONS TO AGENDA

There were no modifications to the agenda.

Jeannie Eylar introduced Mus, an intern for Pullman Regional Hospital this summer through the Hospital Administration Program at Washington State University.

IV. CONSENT AGENDA

Commissioner Elbracht moved to approve the Consent Agenda and Commissioner Karpman seconded the motion. The following committee reports were approved unanimously:

- Medical Executive Committee
- Finance Committee
- Quality Improvement Committee
- Governance Committee
- Foundation Board of Directors
- Approval of Warrants

V. BOARD EDUCATION

Report of Trustee/CEO Patient Safety Conference

President Grantham opened the floor to those who were in attendance at the recent CEO and Trustee Patient Safety Summit in Seattle to share what they learned. Joe Pitzer, Margaret Werre, Karen

Karpman, Scott Adams, and Sandy O’Keefe attended this year’s summit. Commissioner Pitzer noted that physician burnout was a major topic of discussion at the conference and how gratitude can play a factor in burnout. President Grantham added to that point that she was reminded of the Generosity Inspires program and the unique culture at Pullman Regional Hospital and efforts being made towards gratitude practices. Commissioner Werre mentioned that the summit had a lot of focus on recognizing diversity to improve “blindness” in healthcare. There was some discussion around how Pullman Regional Hospital monitors diversity and evaluates any correlation between ethnicity and the quality of services received and how to best improve this area. Lastly, Scott Adams added that he found it interesting how they correlated all these topics back to patient safety.

VI. ADMINISTRATIVE UPDATE

Scott Adams presented the written update and asked if the Board had any questions or needed additional information around the report. Commissioner Werre inquired about the Next Era of Excellence Project and the sentiments of the community voters. Mr. Adams informed the Commissioners that the Administrative Meeting later in the week will provide an opportunity to explore these considerations in more detail. No other questions were asked.

VII. ACTION / DISCUSSION ITEMS

A. Patient Experience Report

Jeannie Eylar presented the Patient Experience Dashboard for the 1st Quarter of 2018. She explained that the amount of surveys being returned is lower than what they would like to see. Beginning July 1, 2018 HealthStream who is the current provider for the survey system will be switching to Press Ganey who acquired this company. Ms. Eylar is hoping for better survey participation and customer service once the switch is made next month. She went on to review the data for inpatient satisfaction which included metrics for both BirthPlace loyalty and MSU-ICU loyalty. She also reviewed the data for outpatient satisfaction which included imaging, respiratory, rehabilitation, emergency services, and same day services departments. Lastly Ms. Eylar provided an update around the activities of the Pediatric Patient and Family Survey and focus group. Commissioner O’Keefe motioned to approve the Patient Experience Dashboard for 2018 1st Quarter. Commissioner Pitzer seconded the motion and the motion passed unanimously.

B. Financial Update

Steve Febus asked the Commissioners if they had any questions about the financial report for the month ending April 30, 2018. He noted that the hospital had a loss in the month of April which historically is a more challenging month. He mentioned that May is looking like it might be about the same as April. The hospital is approaching the traditionally slower months of the year, but overall we are ahead of where we were at this point last year. Mr. Febus also provided an update around liability insurance for the hospital. Pullman Regional Hospital is staying with Coverys who has agreed to up the coverage. Additionally, Mr. Febus reported that the recent CMS audit has concluded and after reviewing every single claim, the auditors found zero errors. They did have two recommendations but there will be no need for a phase two of this audit. Mr. Febus also mentioned that he has been in contact with Premera to work towards resolving issues and has had some positive movement after meeting with their Senior Vice President in Seattle. Lastly, he mentioned that he was hoping to have a SDS resolution for the Board of Commissioners to review at this meeting, but the documents didn’t come prior to the meeting. He will look to find a time for a special meeting prior to June 15th to review with the Commissioners a funding resolution for the Same Day Services project.

C. Disposal of Surplus Personal Property

Steve presented the resolution and list of surplus personal property the hospital is wishing to dispose. Commissioner O'Keefe read the resolution stating Public Hospital District No. 1-A of Whitman County, Washington, disposing of surplus personal property. Commissioner Murphy moved to approve the resolution and Commissioner Karpman seconded the motion. The motion passed unanimously.

D. Revised Conflict of Interest Policy

Margaret Werre proposed that the Board of Commissioners accept revised Conflict of Interest Policy with the updated vocabulary around the definition of a relative. Additionally this verbiage will be updated and consistent with other policies, including the Clinical Network. Commissioner Elbracht moved to approve the revised Conflict of Interest Policy and Commissioner Murphy second the motion. The motion passed unanimously.

E. Confirm July Meeting Date

President Grantham announced that, based off the Commissioners feedback, the regular July meeting scheduled for Wednesday, July 4th will be moved and become a special meeting on Monday, July 9th. The meeting will have the same start time, 6:00 p.m., and the same location, conference rooms C&D at the hospital.

F. Family Medicine Privilege Form

Dr. Ben Adkins presented the revised Family Medicine Privilege form, which includes verbiage clarifying that physicians are required to maintain board certification and keep current. Commissioner Murphy expressed concerns around the Obstetrical/Gynecologic Procedures section of the form. He offered that there should be clarification as to if these are specific to pregnancy or all gynecologic services. Commissioner Elbracht moved to approve the presented changes and the Board of Commissioners ask that the medical staff review the other suggested changes from this conversation for revision. Commissioner Murphy seconded the motion and the motion passed unanimously.

G. PSA Privilege Form

Dr. Ben Adkins presented the Procedural Sedation and Analgesia (PSA) privilege request form with one recommended change from the medical staff. The revised form includes additional language stating that applicants must provide documentation of competence in performing procedural sedation consistent with the criteria set forth in the medical staff policies governing the exercise of specific privileges. Commissioner Pitzer moved to approve the revised PSA privilege form and Commissioner Murphy seconded the motion. The motion passed unanimously.

H. Mudslide Repair Need

Scott Adams provided background that two weeks ago, Pullman experienced heavy rain which caused the hill between the hospital and the cinema to slide. The immediate issues from this slide have been addressed that the hill is retained as of now, however the hospital is still working though where who is the responsible party for the situation. He will provide the Board of Commissioners with more updates as they become available.

VIII. ANNOUNCEMENTS

A. Administrative Planning Session, June 13th

B. SDS Groundbreaking, June 13th 4:30p

- C. Foundation Stewardship Event and BBQ, Lawson Gardens, June 14th
- D. Annual Rural Hospital Leadership Conference, Chelan, June 24th – 27th
- E. Rural Advocacy Days, Washington, D.C. September 24th – 26th

IX. EXECUTIVE SESSION

At 7:18 P.M. the President announced that the meeting would go into Executive Session for 45 minutes to discuss concerning the granting, denial, revocation, restrictions, or other considerations of the status of the clinical r staff privileges of a physician or other healthcare provider, discussion concerning personnel issues, and consult with legal counsel regarding potential litigation to which the District is likely to be involved as a part and the legal risks of a proposed action or current practice for which public discussion of is likely to result in an adverse or financial consequence to the District. At 8:03 P.M. the President announced that the Executive Session would continue for another 20 minutes to discuss the same topics. At 8:23 P.M. the President announced that there would be a 5 minute recess after which the Executive Session would continue for 20 minutes to discuss the same topics.

X. OPEN SESSION

At 8:50 P.M. the meeting resumed in Open Session. The Credentials Report was presented and Commissioner Pitzer moved that the Credentials Report be approved and the applications for appointment to the Allied Health Medical Staff, the Active Medical Staff, and the Associate Medical Staff be granted with the privileges requested, and that the applications for reappointment to the Active Medical Staff be approved, with the privileges requested be granted. The motion was seconded by Commissioner O’Keefe. The motion passed unanimously.

XI. MEETING EVALUATION

The President reminded the Commissioners to complete the meeting evaluation.

XII. ADJOURNMENT

The meeting adjourned at 8:55 P.M.

Respectfully submitted by:



Erin Sedam
Executive Administrative Assistant



Sandra O’Keefe, Secretary
Board of Commissioners
(Minutes are not officially approved until the next Board Meeting.)