

REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, June 5, 2019, 6:00 p.m.

Conference Room C & D, Pullman Regional Hospital, 835 SE Bishop Blvd.

Board of Commissioners

P-Tricia Grantham, President
P-Jeff Elbracht, Vice President
P-Sandra O'Keefe, Secretary
P-Joe Pitzer, Commissioner
P-Michael Murphy, Commissioner
P-Margaret Werre, Commissioner
P-Karen Karpman, Commissioner

Hospital Personnel

P-Scott K. Adams, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
P-Megan Guido, CMCRO
P-Dr. Gerald Early, CMIO
P-Rueben Mayes, CDO
P-Isaac Grindeland, M.D., Medical Staff President
E-Erin Sedam, Executive Administrative Assistant
P-Carly Estey, Administrative Assistant
E-Kelly Brown, Legal Counsel
P-Robert Rembert, Legal Counsel

Guests:

P-Judy Stone, League of Women Voters
P-Kyrk Taylor, Human Resources Pullman Regional Hospital
P-Max McDaniel, Undergraduate Student
P-Karly Port, Director of Operations PRHCN
P-Andrew Craigie, Executive Director PRHCN
P-Pat Wright, President of Pullman ~~regional~~ Hospital Foundation Board
P-Gabriel Bravo, The Daily Evergreen

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I. CALL TO ORDER

President Grantham called the meeting to order at 6:00 p.m. Roll call was taken with the following Commissioners answering present: Grantham, Elbracht, Pitzer, O'Keefe, Werre, Karpman and Murphy.

President Grantham introduced the guests present.

II. APPROVAL OF MINUTES

Vice President Elbracht moved to approve the minutes for the meeting of May 1, 2019, Regular Meeting of the Board. Commissioner Pitzer seconded the motion and the motion passed unanimously.

Commissioner Pitzer moved to approve the minutes for the meeting of May 31, 2019, Special Meeting of the Board. Commissioner Murphy seconded the motion and the motion passed unanimously.

III. MODIFICATIONS TO AGENDA

There were no modifications to the agenda.

IV. CONSENT AGENDA

Commissioner Elbracht moved to approve the Consent Agenda and Commissioner Murphy seconded the motion. The following committee reports were approved unanimously:

- Medical Executive Committee
- Finance Committee
- Quality Improvement Committee
- Governance Committee
- Strategic Planning Committee

- Foundation Board of Directors
- Approval of Warrants

V. ADMINISTRATION UPDATE

Scott Adams presented the written update and asked if the Board had any questions or needed additional information around the report. There was further discussion on Athlete Intelligence, a company that Rueben Mayes has been working with. Mr. Mayes explained that the company is providing the Pullman High School football and soccer teams with “Q Sensors” which are data collectors worn by the athletes during games. These sensors help track athletes who are experiencing an over exposure to head impacts. Mr. Mayes stated that one of the exciting parts of this collaboration is that by interpreting the reports provided by the sensors the athletic trainers are able to work with the coaches by giving recommendations to players with improper technique or identifying players who have gone above the threshold of impact.

VI. ACTION / DISCUSSION ITEMS

A. Patient Experience Report

Jeannie Eylar presented the Patient Experience Report for the 1st quarter of 2019. She began by explaining that inpatient satisfaction surveys are mail in surveys and that they are getting a better response than in previous years. Ms. Eylar clarified that CMS only allows phone or mail as vehicles for inpatient surveys. She went on to review the data for inpatient satisfaction which included metrics for both BirthPlace loyalty and MSU-ICU loyalty. She also reviewed the data for outpatient satisfaction which included imaging, respiratory, rehabilitation, emergency services, and same day services departments. Lastly Ms. Eylar noted that there is an anticipated trend up in Same Day Services now that the new addition has almost doubled the amount of beds in that department. Commissioner Murphy moved to approve the Patient Experience Report for 2019 1st Quarter and Commissioner Pitzer seconded the motion. The motion passed unanimously.

B. Financial Update

Commissioner Murphy informed the Board that there were no findings in the financial audit done by DZA at the end of 2018. He explained to the group what a finding was and the reasoning behind why Pullman Regional Hospital chooses to participate in an audit done by an independent outside agency. Steve Febus commended the finance department for their work in the finance department. Mr. Febus then provided the Board of Commissioners with a financial update from the month of April. He explained that the Hospital is heading into the lower volume months of May, June, and July and that it would be important to remind Leadership to be mindful of staffing levels until August when the population of the community rises again.

C. Board Bylaws Revision

Commissioner Karpman presented the redline version of the Board Bylaws. The proposed revisions were distributed to the Board in their packets. There was continued discussion on the use of the titles “superintendent” and “administrator” and how the language is used interchangeably. It was agreed on by the Board that it would be less confusing if only one of the words was used throughout the Bylaws. Additionally, there was discussion about the term limits for liaisons and whether the language around that should read “no more than two years” or if there would be more flexibility by setting the limit to 1 or 2. It was recommended by the Board to push the revisions back to Governance Committee in order to complete more research on which title would be best as well as if they wanted to revise the term limits for liaisons. Legal counsel reminded the Board that a resolution would need to be made for a Board Bylaw change.

D. Governance Committee Update

Commissioner Karpman provided a brief update from the Governance Committee. She informed the Board that all PDC Filings had been completed and filed and all Conflict of Interest statements had been filed by the Board of Commissioners.

E. Debrief Next Era of Excellence Work Session

President Grantham opened the floor for any questions or comments related to the Next Era of Excellence Work Session that was held on May 31, 2019. There being no questions or comments the Board was in agreement that they had enough time and information to take action. President Grantham read aloud the proposal stating, "The Board of Commissioners of Pullman Regional Hospital remains committed to achieving the goals of the Next Era of Excellence for healthcare in our region. In order to accomplish two key components of this plan – building a 45,000 square foot addition and a community wide electronic personal health record -- we are authorizing the development of a ballot resolution. Specifically, the ballot resolution would place an unlimited tax issue general obligation (UTGO) bond proposal on the ballot for the November 5, 2019 general election in the amount of \$29,000,000. The ballot resolution would be considered at the July 3, 2019 regular meeting of the Board of Commissioners." Commissioner Murphy moved to approve the proposed language for the Next Era of Excellence and Commissioner ~~Were~~ seconded the motion. The motion passed unanimously.

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F. Resolution for Amendment and Restatement of Retirement Plan

Bernadette Berney explained that this resolution is making a small adjustment to the previous plan by allowing the CEO to participate in a 414H plan as a condition of the CEO's employment. The 414H plan is a voluntary contribution made 100% by the CEO. There is another small adjust to be made to remove the CFO as the current CFO is choosing to not participate. Additionally, Ms. Berney clarified that the addendum is a draft and that they are currently waiting for a final document from VALIC, however, this does not affect the resolution so the Board is still able to take action. Commissioner O'Keefe read the resolution stating a resolution of the Board of Commissioners of Public Hospital District No. 1-A of Whitman County, Washington, amending and restating a Retirement Plan by Adoption of the VALIC Retirement Services Company Retirement Plan for Governmental Employers, with Addendum. Commissioner Murphy moved to approve the Resolution for Amendment and Restatement of Retirement Plan and Commissioner Werre seconded the motion. The motion passed unanimously.

G. Privilege Form Revisions

Dr. Isaac Grindeland explained the revisions made to the Hematology/Medical Oncology Privilege Form. There were no questions or concerns about the changes. Commissioner Murphy moved to approve the Hematology/Medical Oncology Privilege Form and Commissioner Werre seconded the motion. The motion passed unanimously.

VIII. ANNOUNCEMENTS

A. Celebration in the Gardens- Foundation Stewardship Event, June 13th

B. WSHA & AWPHD Rural Hospital Leadership Conference, Chelan, WA, June 23rd – 26th

IX. EXECUTIVE SESSION

At 7:06 p.m. the President announced that the meeting would go into Executive Session for 20 minutes to discuss (i) the granting, denial, revocation, restriction or other considerations of the status of the clinical or staff privileges of a physician or other health care provider; (ii) potential litigation to which the district or a member acting in an official capacity is likely to become a party when public knowledge regarding the discussion is likely to result in adverse legal or financial consequence to the District and consult with legal counsel; and (iii) to review the performance of a public employee and/or conditions of employment.

X. OPEN SESSION

The meeting resumed in Open Session at 7:26 p.m. It was moved and seconded that the Credentialing Report dated June 5, 2019, be approved and that the practical evaluation review as well as the applications for appointment, reappointment, extension, additional privileges and resignations be approved. The motion passed unanimously.

XI. MEETING EVALUATION

The President asked the Commissioners to complete the meeting survey via Survey Monkey.

XII. ADJOURNMENT

The meeting adjourned at 7:29 p.m.

Respectfully submitted by:



Carly Estey
Administrative Assistant



Sandra O'Keefe, Secretary
Board of Commissioners
*(Minutes are not officially approved until the
next Board Meeting.)*