

**REGULAR MEETING**  
**BOARD OF COMMISSIONERS**  
**Public Hospital District No. 1-A of Whitman County, Washington**  
**d/b/a**  
**Pullman Regional Hospital**  
**Wednesday, July 5, 2017, 6:00 p.m.**  
Conference Room C & D, Pullman Regional Hospital, 835 SE Bishop Blvd.

Board of Commissioners

P-Tricia Grantham, President  
P-Jeff Elbracht, Vice President  
P-Sandra O'Keefe, Secretary  
P-Jeanne Holstad, Commissioner  
P-Joe Pitzer, Commissioner  
P-Michael Murphy, Commissioner  
P-Margaret Were, Commissioner (via Phone)  
*were HK*

Hospital Personnel

P-Scott K. Adams, CEO  
P-Jeannie Eylar, CCO  
P-Steve Febus, CFO  
P-Bernadette Berney, CHRO  
P-Megan Guido, CMCRO  
P-Dr. Gerald Early, CMIO  
P-Rueben Mayes, CDO  
P-Stephanie Fosback, M.D., Medical Staff President  
P-Hannah Kimball, Administrative Assistant  
P-Kelly Brown, Legal Counsel

**I. CALL TO ORDER**

President Grantham called the meeting to order at 6:00 p.m. Roll call was taken with the following Commissioners answering present: Grantham, Elbracht, Pitzer, Holstad, O'Keefe, Murphy, and Were. *were HK*

**II. APPROVAL OF MINUTES**

Commissioner Pitzer moved to approve the minutes for the meeting of June 7, 2017, Regular Meeting of the Board. Commissioner Holstad seconded the motion and the motion passed unanimously.

**III. MODIFICATIONS TO AGENDA**

Modifications to the Emergency Physician privileging criteria, the board will take action. Item G under action/discussion.

**IV. CONSENT AGENDA**

Commissioner Elbracht moved to approve the Consent Agenda and Commissioner O'Keefe seconded the motion. The following committee reports were approved unanimously:

- Medical Executive Committee
- Finance Committee
- Quality Improvement Committee
- Governance Committee
- Strategic Planning Committee
- Foundation Board of Directors
- Approval of Warrants

**V. BOARD EDUCATION**

**A. Chelan Rural Hospital Conference Review**

Scott Adams, Joe Pitzer, Jeannie Eylar, Steve Febus, Margaret Were, and Tricia Grantham all attended. Steve liked the federal-level updates of the renewed interest in covering the underserved

population and potential changes in legislation. Commissioner Grantham found it interesting being surrounded by healthcare executives when the news came in that the ACA changes were getting pushed off. Scott discussed the potential negative impact of the ACA changes and that 600,000 Washington residents may be affected. Commissioner Grantham mentioned that the WSHA is on-top of the legislative changes and policies. Jeannie went to meetings related to opioid use. 600 Washingtonians die each year of opioid abuse. Interested in how opioids are getting to the public and responsible prescribing, and including dentists involved in safe prescribing. Commissioner Were was amazed with the need for dental care for children. She also enjoyed a meeting on succession planning and felt confident about how the hospital was prepared. Commissioner Pitzer attended the session on dental care as well and was astounded by the need and statistics. Scott thought the AHA presentation was helpful in connecting the dots for federal changes and funding. He also found leadership planning was affirmation for the current efforts at Pullman Regional Hospital. Commissioner Grantham believes the conference is exceptional in teaching rural hospitals and meeting the needs of the members. She also would like PRH to be more involved in the advocacy efforts.

B. BoardPaq Check-in – Joe Pitzer

Commissioner Murphy is having issues with color on documents and downloading.

## **VI. ADMINISTRATIVE UPDATE**

Surgery Expansion- technology is still adjusting but all the physicians enjoy and prefer the new OR.

## **VII. ACTION / DISCUSSION ITEMS**

### A. Patient Experience Update

CMS five-star rating once again for PRH for 2015-2016. 78% of inpatients gave Pullman Regional Hospital a 9 or 10 for patient satisfaction. PRH Imaging was ranked in the 97<sup>th</sup> percentile for patient satisfaction. 80% of the respiratory patients gave us a 9 or 10 in patient satisfaction. In same day services, no patient gave PRH less than an 8 in patient satisfaction this last quarter. For all inpatients PRH is ranked in the 98<sup>th</sup> percentile. PRH Med/Surg/ICU was in the 99<sup>th</sup> percentile and that is the highest possible.

Commissioner O’Keefe moved to approve the patient experience update and Commissioner Elbracht seconded the motion. The patient experience update was approved unanimously.

### B. Gender Reassignment Surgery Update

The Board of Commissioners received 404 comments including two electronic petitions. The public comment period ended Monday and a summary of the comments will be brought forth in the future. PRH has completed two surgeries within the preceptorship for Dr. Stiller. Both went very well and had a length of stay for 4 or 5 days and the patients were very grateful for having the surgery here at PRH. One of the patients was interviewed and she shared her story with the Spokesman review. Commissioner Grantham thanked the public for their interest and reiterated that public comment is only a portion of this decision process. Accepting Public Comment is consistent with our culture of inclusiveness and transparency. Administratively, the hospital will be pulling together all the different aspects and information and hopes to bring it to the board by the end of the year. Scott explained what credentialing includes and all the different aspects of that. Physicians must show their competency and qualifications, and then there is a proctoring portion. The clinical committee, credentials committee, and the medical executive committee review the provider for their privileges. They will then bring a recommendation to the board of commissioners.

### C. Quality Management System, Quality Plan, Patient Safety Plan

Jeannie explained the different language in tailoring our documents to fit with DNV and ISO9001 standards. In the last year, the quality plans have been adjusted and created. Jeannie mentioned that we are more formalizing the aspects we are already doing rather than re-creating a new system. Commissioner Murphy moved to approve the Quality Management Plan, the Quality Plan, and the Patient Safety Plan and Commissioner O'Keefe seconded the motion. The plans were approved unanimously

### D. Financial Update

Steve reviewed the dashboard provided. Our days cash on hand is okay and would like to see it around 90-100 days. Always have areas of opportunities and need to continue to invest in our facility and set PRH up for the future. PRH is exploring becoming an Accountable Care Organization and what an ACO might look like for PRH.

### E. Financial Audit Report

Commissioner Elbracht and the finance committee sat down with auditors and the audit was provided for review in June. Commissioner Elbracht moved to approve the Financial Audit Report and Commissioner Murphy seconded the motion. The committee report was approved unanimously

### F. Set Date for Public Hearing on Petition for Annexation

Sandy made an announcement for the public hearing on the petition for annexation. This will occur on August 2<sup>nd</sup>, 2017 at 6:00pm. Commissioner Murphy moved to approve the date and Commissioner O'Keefe seconded the motion. The date was approved unanimously

G. Recommendation to establish defined time periods for board certification for emergency physicians. Commissioner Holstad moved to approve the revisions and Commissioner O'Keefe seconded the motion. The revisions were approved unanimously.

## **VIII. ANNOUNCEMENTS**

- A. Annual Planning Sessions, Sept 5 & 6<sup>th</sup>, 8am-noon each day
- B. Rural Advocacy Days, Washington, D.C. September 26<sup>th</sup> – 27<sup>th</sup>
- C. Friends of Hospice Update- Purchased a home, the home's name is Serenity House. It is an ideal three bedrooms, and two bathrooms home. The house is for those within a month of end-of-life and is very inclusive for family and final wishes.

## **XI. EXECUTIVE SESSION**

At 7:16 P.M. the President announced that the meeting would go into Executive Session for twenty minutes to discuss the granting, denial, revocation, restrictions, or other considerations of the status of the clinical or staff privileges of a physician or other healthcare provider, to consult with legal counsel, and to review the performance of a public employee. At 7:36 P.M. the President announced that the Executive Session would continue for another five minutes to review the performance of a public employee. At 7:41 P.M. the President announced that the Executive Session would continue for another five minutes to review the performance of a public employee. At 7:46 P.M. the President announced that the Executive Session would continue for another five minutes to review the performance of a public employee.

**X. OPEN SESSION**

The meeting resumed in open session at 7:51 P.M. Commissioner Murphy moved that the Credentials Report be approved and that the applications for appointment to the Allied Health Medical Staff and the Associate Medical Staff be granted with the privileges stated, and that the applications for reappointment to the Allied Health Medical Staff, the Associate Medical Staff, the Active Medical Staff, all with the privileges stated be granted, and the requests for Extensions be granted, and the resignations be accepted, all as stated in the Credentials Report. Commissioner O'Keefe seconded the motion. The motion passed unanimously.

Commissioner Pitzer stated that he has contact information about the Rural Advocacy Days meeting in Washington, D.C. There was discussion about the Yakima Farm Workers potentially opening a health care office in the building that formerly was the Fireside Restaurant.

**XI. MEETING EVALUATION**

President Grantham reminded the Commissioners to complete the meeting evaluation via Survey Monkey.

**XII. ADJOURNMENT**

The meeting adjourned at 7:52 P.M.

Respectfully submitted by:



Hannah Kimball  
Executive Administrative Assistant



Sandra O'Keefe, Secretary  
Board of Commissioners  
*(Minutes are not officially approved until the next Board Meeting.)*