

SPECIAL MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, May 22, 2024 at 11:30 AM, In-Person or Virtual Meeting by Zoom
Virtual Participation via ZOOM Conferencing or In-Person

Board of Commissioners

P-Jeff Elbracht, President
P-Tricia Grantham, Vice President
P-Sandra O'Keefe, Secretary
P-Joe Pitzer, Commissioner
E-Karen Karpman, Commissioner
P-PJ Sanchez, Commissioner
E-Cheryl Oliver, Commissioner

Hospital Personnel

P-Matt Forge, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
P-Carrie Coen, CRO
E-Nancy Panko, M.D., Medical Staff President
E-Karly Port, CPSO
E-Edwin Tingstad, M.D., CMO
P-Erin Sedam, Executive Assistant
P-Linda Infranco, Executive Director
E-Alison Weigley, External Relations Director
P-Rob Rembert, Legal Counsel

Guests:

Ned Warnick, Design West
Evan Ellis, Pullman Radio

I. CALL TO ORDER

President Elbracht called the special meeting to order at 11:30a. Roll call was taken with the following Commissioners answering present: Elbracht, Grantham, O'Keefe, Pitzer, and Sanchez. Commissioners Oliver and Karpman were excused.

II. CONTRACTOR BID REVIEW BANK BUILDING

Steve Febus provided the Commissioners with the four bids received from contractors for remodel work within the building located at 795 SE Bishop Blvd. Prior to ownership by the Hospital District, this building was a bank. The scope of work for this remodel includes minor remodeling to make space compatible with new use, renovating the HVAC system, updating the fire alarm system to code, and upgrading the elevators to code. Ned Warnick with Design West Architects was pleased with the number of bids received and felt they were competitive. The four companies bidding were B4 Properties, Ginno Construction, Mangum Construction, and S&K Mountain Construction. The lowest bid was held by Mangum Construction at \$625,000. Mr. Febus recommended the Commissioner approve moving forward with the lowest bid. The Commissioners asked if delaying the project would be advantageous based on the price for the project. Mr. Febus explained that due to economy of scale and required aspects of the remodel, it would be in the best interest of the District to move forward with the project now. Additionally, he reaffirmed that relinquishing of leases for this new occupancy is still a positive long-term investment. Mr. Warnick confirmed that the timeline from the work of the project continues to be completed in late September/early October 2024 with occupancy happening in October. Vice President Grantham moved to authorize Administration award the bid for \$625,000.00 to Mangum Construction. Commissioner Pitzer seconded the motion and the motion passed unanimously.

III. ADJOURNMENT

The meeting adjourned at 11:41a.

Respectfully submitted by:



Erin Sedam
Executive Assistant



Sandra O'Keefe, Secretary
Board of Commissioners
(Minutes are not officially approved until the next Board Meeting.)