

REGULAR MEETING
BOARD OF COMMISSIONERS
Public Hospital District No. 1-A of Whitman County, Washington
d/b/a
Pullman Regional Hospital
Wednesday, June 7, 2017, 6:00 p.m.
Conference Room C & D, Pullman Regional Hospital, 835 SE Bishop Blvd.

Board of Commissioners

P-Tricia Grantham, President
P-Jeff Elbracht, Vice President
P-Sandra O’Keefe, Secretary
P-Jeanne Holstad, Commissioner
P-Joe Pitzer, Commissioner
P-Michael Murphy, Commissioner
P-Margaret Were, Commissioner

Guests: P-Annie Pillers

Hospital Personnel

P-Scott K. Adams, CEO
P-Jeannie Eylar, CCO
P-Steve Febus, CFO
P-Bernadette Berney, CHRO
P-Megan Guido, CMCRO
P-Dr. Gerald Early, CMIO
P-Rueben Mayes, CDO
P-Stephanie Fosback, M.D., Medical Staff President
P-Erin Sedam, Executive Admin. Assistant
P-Hannah Kimball, Administrative Assistant
P-Kelly Brown, Legal Counsel

I. CALL TO ORDER

President Grantham called the meeting to order at 6:00 p.m. Roll call was taken with the following Commissioners answering present: Grantham, Elbracht, Pitzer, Holstad, and Were.

O’Keefe joined the meeting at 6:02 p.m.

Murphy joined the meeting at 6:08 p.m.

President Grantham read a statement regarding the Pullman Regional Hospital performing gender reassignment surgeries and a public comment period.

II. APPROVAL OF MINUTES

Commissioner Elbracht moved to approve the minutes for the meeting of May 3, 2017, Regular Meeting of the Board. Commissioner Holstad seconded the motion and the motion passed unanimously.

III. MODIFICATIONS TO AGENDA

There were no modifications to the agenda.

IV. CONSENT AGENDA

Commissioner Pitzer moved to approve the Consent Agenda and Commissioner Holstad seconded the motion. The following committee reports were approved unanimously:

- Medical Executive Committee
- Finance Committee
- Quality Improvement Committee
- Governance Committee
- Foundation Board of Directors
- Approval of Warrants

V. BOARD EDUCATION

A. Social Model Hospice House – Annie Pillers

President Grantham introduced Annie Pillers, the Director of the Friends of Hospice. Ms. Pillers gave a presentation around the efforts at Friends of Hospice and servicing our community in the last days of their lives. Particularly, she discussed the Social Model Hospice Home, which serves patients in the very end of life, last month. The goal is to provide a comfortable, caring environment for our community in their last days of life. Around the clock care is offered and welcomes death into the room. Often see that people still need to work, take care of children or grandchild, their homes are not adequate. Typically these people have low income. Hospice house will be licensed as an adult family home. Looking to rent first and entertain purchasing later. Jeannie Eylar added that this is an apparent need explained through our Social Coordinators, a good partnership with the hospital. Rental agreement would be good to have a 2 bedroom. Watched a short clip showing examples of Social Model homes across America.

B. BoardPaq Check-In – Joe Pitzer

Margaret is having issues with her emails come on her iPad. Erin will assist.

VI. ADMINISTRATIVE UPDATE

Scott mentioned the maternity leave coverage with Hannah Kimball covering Erin. Introduction of Hannah Wall as an administrative intern. Scott Adams referenced the written update and asked if there were any questions. The growth that has been seen in the Gift Garden is very impressive. Precepting for Dr. Stiller will begin tomorrow and everything has already been approved. Staff is well prepared for the patient's care and should be a positive experience. With new physicians coming onboard at Pullman Regional Hospital, we took a look at how to make their start here at Pullman successful for the physician and for the hospital. Smoothing out potential issues prior to their start and including videos to help staff know who the new physicians are (an electronic introduction). Hoping this helps with retention, welcoming them, and helping to meet their needs.

VII. ACTION / DISCUSSION ITEMS

A. Community Engagement Report

Megan Guido provided an update on Pullman Regional Hospital's Community Engagement. She reviewed the data from the 1st Quarter of 2017 for volunteerism, storytelling, and philanthropy. She also reviewed how they track their social metrics. The reason why we are on social media is to drive traffic to our website. She reviewed the website traffic. Looked at how people are getting to our website. Social redirected to our website is overwhelmingly from Facebook. CRNEs was our highest traffic driving campaign to the website. Blackbaud, increase our digital strategy. Helps to target who your message goes to (based off buying habits and other items). Scott Adams added that you might see less of some of the other avenues of marketing we have done in the past. Commissioner O'Keefe moved to approve the Community Engagement Report. Commissioner Murphy seconded the motion and the motion passed unanimously.

B. Financial Update

Steve Febus asked the commissioner if they had any questions regarding the month end financial report they received. Steve spoke about Coverys and some recent changes. Rate is up higher, but we have more coverage. Good relationship and great granting opportunities with them, but this wasn't taken into account when making our decision. Finance Committee had DZA here to go over the audit

report. No findings, good. Audit report is included with the finance committee minutes. Next month, Board will review and accept the audit report to close out 2016. Jeff – DZA is very complementary of Steve and Shauna and our work/process. Growing our services, expanding on how we balance those workloads. DZA uses Pullman Regional Hospital as a training ground for new auditors with a senior auditor. Medicare Cost Report, filed April 30th. Takes CMS about 3 months to do a desk review before we will see a check, so likely the end of July.

C. Board Conflict of Interest

Joe Pitzer – exact same form as last year. Annual review and completion.

D. Physician Recruitment Agreement

Agreement for Dr. Kasi . This is our standard agreement has been revised from last year. One change from our normal approach, relocation and commitment funds switched to help her move and find a home. Changed what she could request for loan repayment per year.

E. Retirement Plan Resolution

Resolution to change the contributions to our 414H plan. Condition of employment, physician must participate in this program. Physicians would like to increase their contributions. Commissioner Murphy moved to approve the Retirement Plan Resolution. Commissioner O’Keefe seconded the motion and the motion passed unanimously.

F. September Board Meeting Time & Place

Tricia proposed that we have a special meeting at 1:00p on Wednesday, September 6th. Immediately following the planning sessions.

VIII. ANNOUNCEMENTS

- A. Foundation Stewardship Event, June 15th
- B. Chelan Conference, June 25th -28th
- C. Rural Advocacy Days, Washington, D.C. September 26th – 27th

XI. EXECUTIVE SESSION

At 7:23 P.M. the President announced that the meeting would go into Executive Session for 10 minutes to discuss the granting, denial, revocation, restrictions, or other considerations of the status of the clinical or staff privileges of a physician or other healthcare provider and to consult with legal counsel.

X. OPEN SESSION

At 7:33 P.M. the meeting resumed in Open Session. Commissioner Murphy moved that the Credentials Report be approved and the applications for appointment to the Allied Health Medical Staff, the Associate Medical Staff, that the applications for reappointment to the Allied Health Medical Staff, Active Medical Staff, and the Associate Medical Staff, with the privileges stated, and that the request for change from Emeritus to Associate Medical Staff for A. Morgan Wright, MD with Pathology privileges, with privileges requested, be approved and that the resignation of David Hoak, MD be accepted. Commissioner O’Keefe seconded the motion. The motion passed unanimously. Commissioner Murphy then moved that the Hospital Administrator be authorized to prepare a Purchase and Sales Agreement for the sale of all, or a portion, of the space formerly occupied by Ophthalmology and bring it to the Board for review and approval. Commissioner Holstad seconded the motion. The motion passed unanimously.

XI. MEETING EVALUATION

President Grantham reminded the Commissioners to complete the meeting evaluation via Survey Monkey.

XII. ADJOURNMENT

The meeting adjourned at 7:35 P.M.

Respectfully submitted by:

Hannah Kimball
Executive Administrative Assistant

Sandra O'Keefe, Secretary
Board of Commissioners
*(Minutes are not officially approved until the
next Board Meeting.)*